

**ALMENA TOWNSHIP PLANNING COMMISSION  
MEETING MINUTES  
May 11, 2015**

**Members present: Chairman Ron Marvin, Greg Babik, Mark Roman, Matt Moulds, Steve Manning, Carol Himes, and Jim Horton**

**Members absent: None**

- I. **CALL TO ORDER** – The meeting was called to order at 7:00 p.m. by Chairman Ron Marvin.
  
- II. **AGENDA CHANGES/APPROVAL** – **Motion** to approve by Ron Marvin, **second** by Mark Roman. **Motion approved 7-0.**
  
- III. **CORRECTIONS AND/OR APPROVAL OF April 6, 2015 and April 25-27, 2015 MINUTES.**  

**Meeting Minutes: April 6** – Addition of number of votes cast after each officer elected. **April 27** – Add “(for Jim Horton)” after Nina Consolatti’s name in Member’s present and “(excused)” after Jim Horton’s name in Members absent. Add “Steve Manning – No” in the first motion made by Ron Marvin and delete “left the room” and add “sat in the audience”. Correct Motion approved from “6-0” to “6-1”. **Motion** to approve 4/6/2015 minutes as amended by Steve Manning, **second** by Greg Babik. **Motion approved 7-0.** **Motion** to approve 4/27/15 as amended by Ron Marvin, **second** by Mark Roman **Motion approved 7-0.**
  
- IV. **PUBLIC COMMENT FOR NON-AGENDA ITEMS** - No public in attendance.
  
- V. **REPORTS**
  - a. Township Board Liaison Report: No meeting held
  - b. M-43 Commercial Overlay Committee Report: The Committee was dissolved by the Township Board. Steve presented a copy of the site plan review paperwork for Texas Township and would like to restart the review of the application form and checklist to meet the needs of Almena Township. An electronic copy will be sent to all members and discussion will continue at the June meeting.
  
- VI. **UNFINISHED BUSINESS** - No unfinished business
  
- VII. **NEW BUSINESS**

Steve requested to begin having legal counsel present at all Public Hearing meetings and feels it would resolve issues. Mark Roman will bring the request to the Township Board.  
The Verizon special use application will not be on the Township Board agenda for the Wednesday, May 13, 2015 meeting.

**VIII. ADJOURNMENT – Motion to adjourn by Carol Himes, second by Jim Horton. Motion approved 7-0.**  
The meeting adjourned at 7:23 p.m.

**Minutes Approval Date:** Approved June 1, 2015

Lia Will  
Almena Township Deputy Clerk

Cc: PC (8)  
Twp. Board (7)  
ZBA (5)  
Christopher Khorey  
Bill Henderson  
Attorney