

ALMENA TOWNSHIP PLANNING COMMISSION

MEETING MINUTES

April 7, 2014

Members present: Chairman Matt Moulds, Brian Rumsey, Mark Roman, Carol Himes, Ron Marvin, Steve Manning and Nina Consolatti (alternate).

Members absent: Mark Kruizenga

- I CALL TO ORDER** – The meeting was called to order at 7:03 p.m. by Chairman Matt Moulds.
- II APPROVAL OF AGENDA** –**Motion** by Ron Marvin to approve the agenda, **second** by Steve Manning. **Motion approved 7-0.**
- III CORRECTONS AND/OR APPROVAL OF March 3, 2014 PC MEETING MINUTES** – There was one correction on the time of adjournment. **Motion** by Brian Rumsey to approve the minutes of March 3, 2014 as amended, **second** by Nina Consolatti, **Motion approved 7-0.**
- IV PUBLIC COMMENT FOR NON-AGENDA ITEMS** – There was no public in attendance.
- V TOWNSHIP BOARD LIAISON REPORT** – Mark Roman reported on the hiring of a new deputy clerk. And he informed the commission that due to the election, the May Planning Commission meeting will need to be moved. The members agreed on May 12th at 7 p.m. as the date for the next meeting.
- VII UNFINISHED BUSINESS** –
- 1. Ordinance Change – Self-Storage/Subdivision Roads.** The commission began by reviewing the March 19th memo from Chris Khorey on the proposed wording changes. Ron Marvin noted a typo on p. 4, Section 14 where Chris referred to Article XIV. It should refer to Article X. There was also discussion on the wording referencing the Special Use section in Articles IV - X. It was decided that the wording should be changed to “based on the standards of Article XXIII, Special Uses”. There was also discussion confirming that we did account for both PUDs and Subdivision regarding roads. There was an again discussion on public hearing processes and whether we needed motions by commission members to open and close the hearing. Mark Roman will contact Sandi Rickli to check with MTA. **Motion** by Ron Marvin to schedule a public hearing for the proposed changes and amendments to the zoning ordinance, and in addition the draft amendment to the Land Subdivision Regulations, as described in the March 19th 2014 memo by Chris Khorey to be held May 12th at 7 p.m. **Second** by Nina Consolatti. **Motion approved 7-0.**
 - 2. Commercial Committee.** Steve Manning updated the commission on the Commercial Committee. He stated that Bill Van Tassel will meet with Bill Henderson to update the site plan application to match our ordinance.
- VIII NEW BUSINESS** –

1. **Election of Officers.** Matt Moulds stated he wished to step down as Chair due to the time demands of the position. There was also discussion on the different officer and liaison roles.

Brian Rumsey nominated Ron Marvin as Chair. Second by Nina Consolatti. **Roll call:** Matt Moulds – yes, Nina Consolatti – yes, Ron Marvin – yes, Brian Rumsey – yes, Steve Manning – yes, Carol Himes – yes, Mark Roman – yes. Ron Marvin elected as Chair of Planning Commission.

Ron Marvin nominated Steve Manning as Vice-Chair. Second by Matt Moulds. **Roll call:** Matt Moulds – yes, Nina Consolatti – yes, Ron Marvin – yes, Brian Rumsey – yes, Steve Manning – yes, Carol Himes – yes, Mark Roman – yes. Steve Manning elected as Vice-Chair of Planning Commission.

Ron Marvin nominated Mark Roman as Secretary. Second by Steve Manning. **Roll call:** Matt Moulds – yes, Nina Consolatti – yes, Ron Marvin – yes, Brian Rumsey – yes, Steve Manning – yes, Carol Himes – yes, Mark Roman – yes. Mark Roman elected as Secretary of Planning Commission.

Mark Roman mentioned he is working on the website and solicited input from commission members on any changes they would like to see.

IX ADJOURNMENT – Motion to adjourn by Ron Marvin, **second** by Matt Moulds. **Motion passed 7-0.** The meeting adjourned at 7:56 p.m.

Minutes Approval Date: Unapproved

Mark Roman, PC Secretary
Almena Township Planning Commission

Attachment

Cc: PC (8)
Twp. Board (7)
ZBA (5)
Christopher Khorey
Bill Henderson
Attorney